



04-C-0447

ATLANTA CITY COUNCIL

CATHY WOOLARD
PRESIDENT

55 TRINITY AVENUE, S.W.
SUITE 2900
ATLANTA, GEORGIA 30335
MAIN (404) 330-6035
FAX (404) 658-7551
EMAIL cwoolard@ci.atlanta.ga.us

March 1, 2004

Ms. Rhonda Johnson
Municipal Clerk
City of Atlanta
55 Trinity Avenue – Ste. 2700
Atlanta, GA 30303

Dear Ms. Johnson,

It is my pleasure to submit Ms. Debra Snell as my appointment to the City of Atlanta's Sister Cities Commission. I have attached a copy of Ms. Snell's resume for consideration.

Please do not hesitate to contact my office should you require any additional information.

Best regards,

A handwritten signature in cursive script that reads "Cathy Woolard".

Cathy Woolard
President, Atlanta City Council

CONFIRMED BY
MAR 15 2004
COUNCIL

DEBRA S. SNELL
421 Callan Circle NE
Atlanta, GA 30307
dsnell@gsu.edu

EDUCATION

M.S., TESL, Georgia State University, December 1988

B.A., French, Michigan State University, December 1976

PROFESSIONAL EXPERIENCE

Lecturer and Graduate Teaching Assistant Coordinator
August 2003-present
Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Lecturer and Associate Director, Faculty Affairs
August 2001-May 2003
Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Lecturer, Acting Assistant Director
August 2000-August 2001
Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Lecturer
September 1990-August 2000
ESL Program and Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Testing Coordinator
September 1990-May 1999
Testing Program
Department of Applied Linguistics and ESL
Georgia State University

Part-Time Instructor
January 1989-August 1990
ESL Program
Department of Applied Linguistics and ESL
Georgia State University

Graduate Teaching Assistant
August-December 1988
ESL Program
Department of Applied Linguistics and ESL
Georgia State University

English Lecturer
June-August 1997
Intensive International Executive Program
International University of Japan
Niigata Prefecture, Japan

Consultant/Oral Proficiency Interviewer
1992-2001
English as a Second Language Program
Graduate School of Arts and Sciences, Emory University, Atlanta, Georgia

EFL Instructor
June-August 1988
Beijing Medical University
Beijing, People's Republic of China

ESL Instructor
1982-1983
English Language Services (ELS)
Atlanta, Georgia

ESL Instructor
1981-1982
Language Services
Atlanta, Georgia

Peace Corps Volunteer: EFL Teacher, Lycee Tarik
1978-1980
U.S. Peace Corps
Morocco, North Africa

CONFERENCE PRESENTATIONS

Cavusgil, S. and Snell, D. (April 2002). Developing an English for Academic Purposes Curriculum. International TESOL Conference, Salt Lake City, Utah.

Cavusgil, S. and Snell, D. (March, 2001). Developing an English for Academic Purposes Curriculum. Georgia TESOL Conference, Atlanta, Georgia.

Snell, D. (March, 1998). Oral proficiency interviewing and assessment in a graduate school. Discussion group at the International TESOL Convention, Seattle, Washington.

Snell, D. (February, 1998). Teaching English Abroad.

Panel presentation at the Georgia Association of International Educators, Calloway Gardens, Georgia.

Snell, D. and Healy, P. (March, 1996). MA/MS in TESOL: The terminal degree in TESOL? Paper presented at the International TESOL Convention, Chicago, Illinois.

Snell, D. and Healy, P. (March, 1996). The MA/MS as terminal degree for program administrators. Discussion group at the International TESOL Convention, Chicago, Illinois.

Snell, D. and Gajdusek, L. (March, 1996). Plagiarism: Moving beyond anger to teaching. Paper presented at the International TESOL Convention, Chicago, Illinois.

Bodnar, B., Cavusgil, S., Gajdusek, L., and Snell, D. (October, 1995). Managing ESL Classroom Behavior Problems: Effective Strategies and Tools. Paper presented at the Southeast Regional TESOL Convention, Memphis, Tennessee.

Snell, D., Canseco, G., Healy, P., and Pitillo, A. (March, 1995). Building successful careers in TESOL: Four Histories. Paper presented at the International TESOL Convention, Long Beach, California.

Bodnar, B., Cavusgil, S., Gajdusek, L., and Snell, D. (March, 1995). Managing ESL Classroom Behavior Problems: Effective Strategies and Tools. Paper presented at the International TESOL Convention, Long Beach, California.

Snell, D., Canseco, G., Healy, P., and Pitillo, A. (March, 1995). TESOL Career Development: Four Perspectives. Discussion group at the International TESOL Convention, Long Beach, California.

Snell, D. and Canseco, G. (May, 1994). Developing Curriculum for ESL Pronunciation. Panelist at DeKalb College ESL Program In-Service Workshop, Atlanta, Georgia.

Snell, D. and Pitillo, A. (April, 1994). Composition Feedback: A Comparison of Instructors in Three Programs. Paper presented at the Georgia TESOL Conference, Athens, Georgia.

Snell, D. and Pitillo, A. (March, 1994). Composition Feedback: A Comparison of Instructors in Three Programs. Paper presented at the International TESOL Convention, Baltimore, Maryland.

Snell, D. and Pitillo, A. (April, 1993). Student Composition Feedback: Do ESL and EFL Instructors Differ? Paper presented at the International TESOL Convention, Atlanta, Georgia.

Canseco, G. and Snell, D. (April, 1993). Communicative Performance Assessment and Support Courses for a Specialized Audience. Demonstration presented at the International TESOL Convention, Atlanta, Georgia.

Canseco, G. and Snell, D. (October, 1991). Communicative Performance Assessment and Support Courses for a Specialized Audience. Demonstration presented at the Southeast Regional TESOL Conference, Atlanta, Georgia.

Snell, D. (December, 1988). Refugees and Workplace Literacy. Paper presented at Georgia State University and Georgia TESOL Conference, Atlanta, Georgia.

Snell, D. and Austin, J. (1988, September). An Intensive Course in Spoken English in Beijing, China. Workshop presented at Southeast Regional TESOL Conference, Orlando, Florida.

PUBLICATIONS & MATERIALS DEVELOPMENT

Program Materials

Snell, D. (2002). *Action Plan Workshop*, (course design and materials development for supervisors and trainers), Teacher Training Initiative for Egyptian Supervisors, United States Agency for Aid for International Development, Georgia State University.

Snell, D. (2000). *Teaching Grammar Communicatively*, (course design and materials development for supervisors and trainers), Teacher Training Initiative for Egyptian Supervisors, United States Agency for Aid for International Development, Georgia State University

Snell, D. (1999). *Assessing the Four Language Skills and Providing Constructive Feedback to Students*, (course design and materials development for students and trainers), Teacher Training Initiative for Egyptian Supervisors, United States Agency for Aid for International Development, Georgia State University.

Student Course Pack and Instructor Manuals

Snell, D. (1998). *IEP 0930: Writing for University Exams III: Study Guide and Instructor's Manual*. Atlanta: Georgia State University.

Snell, D. (1997). *IEP 0830: Reading and Listening III: Study Guide and Instructor's Manual*. Atlanta: Georgia State University.

PROFESSIONAL ACTIVITIES, AND SERVICE

Presenter, November 2002

NYU Intensive English Program Faculty
NYC, NY

“Developing an English for Academic Purposes Curriculum”

Workshop Trainer, 1999-2002

Egyptian Teacher Trainer Initiative
Department of Applied Linguistics and ESL
Georgia State University

“Action Plan Workshop”
“The Use of Computers in Developing Materials Related to Supervisions, Workshops,
and Action Plans”
“Assessing the Four Language Skills and Providing Constructive Feedback to Students”
“Teaching Grammar Communicatively”
“Interactive Techniques”

Presenter, March 2000
Information Session on U.S. Education and Georgia State University
AMIDEAST
Cairo, Egypt

Oral Proficiency Interviewer, October 1998-May 1999
Egyptian Teacher Trainer Initiative
Department of Applied Linguistics and ESL
Georgia State University

Participant, June-December 1999
Project to develop IEP grading standards and exit criteria for ESL 09-0 and ESL 06-0

Recruitment Visits for Department of AL/ESL, Intensive English Program
June, August 1999
OSEAS, USAID: Istanbul, Turkey, Madrid, Spain; Rabat, Morocco

Fundraiser, 1998-2003
Georgia State University Charitable Giving Campaign
and College of Arts & Sciences Annual Fund Campaign,
Georgia State University

Presenter, National Peace Corps Day, 1998,1999, 2003
Grady High School, Atlanta, Georgia

Presenter, Responding to Student Writing, February 1998
Second Language Writing Course
Department of Applied Linguistics/ESL

Consultant and Oral Proficiency Interviewer, 1992-2001
Department of English as a Second Language
Emory University

Essay Reader, Test of Written English (TWE), 1992-1998
Educational Testing Service

Essay Reader, Alternate Regents and Regents Essay Test, 1992-2000
State of Georgia Regents Testing Program

Presenter, Communicative Performance Test, 1994-96
Second Language Assessment Course
Department of Applied Linguistics/ESL

Georgia State University

Presenter, Testing English Language Proficiency at Georgia State University, April 1994
Department of Modern and Classical Languages
Georgia State University

COMMITTEE SERVICE

Member, Steering Committee, Advancement of Women at Georgia State, 2004

Member, University Senate, 1997-present
Committees: Planning & Development and Faculty Affairs, 2003-05;
Student Life and Development, 1997-present; Cultural Diversity, 2002-03;
Athletics, 1997-02 (Chair, 2000-2001.)
Georgia State University

Chair, Curriculum Committee, Fall 2001-2003
Member, Fall 2000-Summer 2001
Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Member, Student Issues Committee, Fall 2000-present
Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Member, Testing Committee, Fall 2001-2002
Intensive English Program
Department of Applied Linguistics/ESL
Georgia State University

Member, Conditional Admissions Committee, Fall 2001-2002
Intensive English Program
Department of Applied Linguistics/ESL
Georgia State University

Chair, Search Committee for IEP and ESL faculty 1999-2002
Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Member, Search Committee for IEP faculty, Spring-Summer 1999
Intensive English Program
Department of Applied Linguistics and ESL
Georgia State University

Member, Faculty Appeals Committee, 1993-1996
College of Public and Urban Affairs

Georgia State University

Member, Alternate Regents Test Committee, 1992-1999
Georgia State University

Member, College Exhibits Committee, 1993-1995
College of Public and Urban Affairs
Georgia State University

Member, Search Committee for Department Chair, 1994
Department of Applied Linguistics and ESL
Georgia State University

Co-Chair, Employment Clearinghouse, 1992-1993
International TESOL Convention
Atlanta, Georgia

Chair, Professional Development Committee, 1991-1994
Department of Applied Linguistics and ESL
Georgia State University

Member, Student/Faculty Affairs Committee, 1991-1993
College of Public and Urban Affairs
Georgia State University

AWARDS

Georgia State University 2002 Instructional Innovation Award
With Dr. Joan Carson and Sharon Cavusgil

PROFESSIONAL ASSOCIATIONS

International TESOL (Teachers of English to Speakers of Other Languages)
Georgia TESOL
Returned Peace Corps Volunteer Association
Phi Beta Delta

COMMUNITY AFFILIATIONS

Charis Circle
Board President, 2003-present

Candler Park Neighborhood Organization
Board President, Vice President and Safety Officer, 1997-2001

LANGUAGES

French
German
Moroccan Arabic

RCS# 5565
3/15/04
5:34 PM

Atlanta City Council

Regular Session

04-C-0447

APPOINTING MS DEBRA SNELL TO THE CITY OF
ATLANTA'S SISTER CITIES COMMISSION
CONFIRM

YEAS: 9
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 4
EXCUSED: 1
ABSENT 2

Y Smith	Y Archibong	E Moore	Y Mitchell
NV Starnes	Y Fauver	B Martin	Y Norwood
NV Young	Y Shook	NV Maddox	Y Willis
B Winslow	Y Muller	Y Boazman	NV Woolard

04-C-0447

(Do Not Write Above This Line)

04-0447

A Communication by Council President Cathy Woolard:

Appointing Ms. Debra Snell to the City of Atlanta's Sister Cities Commission.

CONFIRMED BY

MAR 15 2004

COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

Date Referred 03/01/04

Referred To: Committee on Council

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

ccw Committee

3/15/04 Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Debra M. Snell
Cathy Woolard

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Refer To

- FINAL COUNCIL ACTION
- 2nd
 - 1st & 2nd
 - 3rd
 - Consent
 - V Vote
 - RC Vote

CERTIFIED

CERTIFIED
MAR 15 2004

ATLANTA CITY COUNCIL PRESIDENT
Cathy Woolard

CERTIFIED
MAR 15 2004
Franklin D. Johnson
MUNICIPAL CLERK

MAYOR'S ACTION