

**AN ORDINANCE BY CLETA WINSLOW
AS SUBSTITUTED BY FINANCE/EXECUTIVE COMMITTEE
AND AMENDED BY THE FULL COUNCIL**

**AN ORDINANCE TO AMEND ARTICLE "V"
CLASSIFICATION PLAN, SECTION 114-477 OF THE CODE
OF ORDINANCES, CITY OF ATLANTA, GEORGIA, SO AS TO
ABOLISH VACANT POSITIONS, ABOLISH FILLED
POSITIONS, CREATE, RECLASSIFY, TRANSFER, SALARY -
AND GRADE - ADJUST POSITIONS, AND FOR OTHER
PURPOSES.**

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS that Section 114-477 of the Code of Ordinances, City of Atlanta, Georgia, be and the same is hereby amended as follows:

SECTION 1: EFFECTIVE DATE OF ACTIONS: That the effective date for actions contained within this ordinance shall be the beginning date of the pay period following adoption by Council and approval by the Mayor, or the date this ordinance becomes effective without such approvals per City Charter Section 2-403, unless otherwise provided for herein.



SECTION 2: DEPARTMENT OF AVIATION

POSITION RECLASSIFICATIONS WITH INCUMBENTS: That the following positions and the incumbents be and the same are hereby reclassified in the Department and Bureau/Office indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Maintenance, Operations and Safety						
2H01 511001 R48001	00138	1	<u>From:</u> Accounting Technician	311074	9	\$24,871 - \$34,159
			<u>To:</u> Accounting Technician, Senior	311076	11	\$27,593 - \$38,046
Business and Finance						
2H01 511001 R51008	00117	1	<u>From:</u> Administrative Assistant	314002	11	\$27,593 - \$38,046
			<u>To:</u> Administrative Assistant, Senior	314008	13	\$30,314 - \$41,935

PERFORMANCE PAYMENT PROGRAM:

The Aviation General Manager is granted authority to provide in fiscal year 2003, one-time performance payments to individual employees and employee teams that have made significant contributions to service delivery.

The performance payment program shall honor employees and teams which have exceeded expectations in one or more of the following areas: quality performance, customer service, or service improvement.

To be eligible, an employee must be a permanent City employee with at least two years of service as of the date of the exemplary performance, must have an effective or higher performance rating, and must have met the criteria established by the City of Atlanta for receipt of a performance payment.

The performance payments must be within the department's current adopted budget and may not exceed 5% of the salary appropriation. The total annual performance payment awarded to an employee may not exceed \$2,000. The total annual amount of the Department of Aviation performance bonus payments shall not exceed \$100,000 per year.

SECTION 3 DEPARTMENT OF CORRECTIONS

POSITION ABOLISHMENT: That the following position be and the same is hereby abolished:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
1A01 511001 I41001	20067	1	Corrections Officer	421001	12-PS	\$30,783 - \$42,262

CLASS SALARY GRADE AMENDMENTS: That the pay grade of the following classification and the incumbent employees allocated to the same classification be and the same is hereby amended as indicated:

<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Corrections Health Assistant, Senior (D)	611006	<u>From:</u> 23	\$42,522 - \$59,975
		<u>To:</u> 24	\$43,884 - \$61,919

ABOVE-ENTRY HIRING AUTHORIZATIONS FOR SPECIFIC CLASSIFICATIONS: That authorization is granted to the appointing authority to fill all vacant positions in the following classification at a step not to exceed the maximum step indicated:

<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
Corrections Health Assistant (D)	611003	21	(10)	\$39,800 - \$56,086
Corrections Health Assistant, Senior (D)	611006	24	(10)	\$43,884 - \$61,919



SECTION 4: EXECUTIVE OFFICES

POSITION RECLASSIFICATIONS WITH INCUMBENTS: That the following positions and the incumbents, be and the same are hereby reclassified in the Department and Bureau/Office indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Office of Communications						
1A01 511001 D22103	03278	1	<u>From:</u> Communications Specialist	318018	13	\$30,314 - \$41,935
			<u>To:</u> Communications Specialist, Senior	318021	16	\$32,997 - \$46,366
1A01 511001 D22103	17197	1	<u>From:</u> Television Production Specialist	318019	11	\$27,593 - \$38,046
			<u>To:</u> Communications Specialist, Senior	318021	16	\$32,997 - \$46,366
1A01 511001 D22103	18465	1	<u>From:</u> Media Relations Officer	318015	18	\$35,718 - \$50,255
			<u>To:</u> Public Relations Assistant Manager	318034	21	\$39,800 - \$56,086

EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS: That authorization is granted to adjust the salary step of the incumbent employees of the following positions not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
Office of Communications							
1A01 511001 D22102	21772	1	Administrative Assistant, Senior	314008	13	(9)	\$30,314 - \$40,643
1A01 511001 D22103	17200	1	Television Production Coordinator	318020	17	(10)	\$34,357 - \$48,311
1A01 511001 D22101	21768	1	Secretary, Senior	114001	9	(2)	\$24,871 - \$25,903
1A01 511001 D22102	05525	1	Administrative Analyst, Senior	314010	21	(8)	\$39,800 - \$52,468
1A01 511001 D22103	17197	1	Communications Specialist, Senior	318021	16	(6)	\$32,997 - \$40,424
1A01 511001 D22103	03278	1	Communications Specialist, Senior	318021	16	(7)	\$32,997 - \$41,910



EXECUTIVE OFFICES (Cont'd)

ABOVE-ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following position at a step of the salary grade not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
1A01 511001 D22103	18465	1	Public Relations Assistant Manager	318034	21	(6)	\$39,800 - \$48,849

POSITION TRANSFERS FROM THE CLASSIFIED SERVICE TO THE UNCLASSIFIED SERVICE:

That the following vacant positions are hereby transferred:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Office of General Services						
1A01 511001 G43101	45247	1	Building Maintenance Mechanic, Senior (D)	232010	11	\$27,593 - \$38,046
1A01 511001 G43101	45381	1	Facilities Maintenance Administrator, Senior	234060	27	\$47,966 - \$67,751



SECTION 5: DEPARTMENT OF HUMAN RESOURCES

ABOVE – ENTRY HIRING AUTHORIZATIONS FOR SPECIFIC CLASSIFICATIONS: That authorization is granted to the appointing authority to fill all vacant positions in the following classifications at a step not to exceed the maximum step indicated:

<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
Business Manager	311098	32	(8)	\$54,769 - \$72,426
Diversity Manager	316047	32	(8)	\$54,769 - \$72,426
Human Resources Administrator, Senior	316042	32	(8)	\$54,769 - \$72,426
Human Resources Administrator	316043	30	(8)	\$52,049 - \$68,797
Human Resources Generalist	316044	24	(8)	\$43,884 - \$57,911
Literacy Manager	316045	24	(8)	\$43,884 - \$57,911
Information Systems Manager	313005	23	(8)	\$42,522 - \$56,097
Literacy Instructor	316046	21	(8)	\$39,800 - \$52,468
Diversity Analyst	316048	21	(8)	\$39,800 - \$52,468



SECTION 67 DEPARTMENT OF INFORMATION TECHNOLOGY

POSITION CREATIONS UNCLASSIFIED: That the following position is hereby created in the Unclassified Service:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
2M01 511001 E12001	45411	1	Information Technology Analyst, Senior	531007	21	\$39,800 - \$56,086



SECTION 7: JUDICIAL AGENCIES

POSITION RECLASSIFICATIONS WITH INCUMBENTS: That the following position and the incumbent, be and the same are hereby reclassified in the Department and Bureau/Office indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
City Court Solicitor						
1B05 511001 S22001	18367	1	<u>From:</u> Solicitor Pro Hac	315023	24	\$43,884 - \$61,919
			<u>To:</u> Solicitor Assistant Attorney, Traffic/City Court	315048	24	\$43,884 - \$61,919

ABOVE-ENTRY HIRING AUTHORIZATIONS FOR SPECIFIC CLASSIFICATIONS: That authorization is granted to the appointing authority to fill all vacant positions in the following classification at a step not to exceed the maximum step indicated:

<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
Solicitor Assistant Attorney, Traffic/City Court	315048	24	(10)	\$43,884 - \$61,919



SECTION 8: DEPARTMENT OF LAW

ABOVE → ENTRY HIRING AUTHORIZATIONS FOR SPECIFIC CLASSIFICATIONS: That authorization is granted to the appointing authority to fill all vacant positions in the following classifications at a step not to exceed the maximum step indicated:

<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
City Attorney, Deputy	315065	45	(10)	\$72,461 - \$113,259
City Attorney, Senior Assistant	315064	38	(10)	\$62,935 - \$89,136
City Attorney, Assistant	315063	33	(10)	\$56,131 - \$79,415
Business Manager	311098	32	(10)	\$54,769 - \$77,471
City Attorney, Associate	315006	28	(10)	\$49,327 - \$69,695
Paralegal	315012	17	(10)	\$34,357 - \$48,311

EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS: That authorization is granted to adjust the salary step of the incumbent employees of the following positions not to exceed the maximum step indicated.

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
Administration							
1A01 511001 H11001	03213 19288	2	Paralegal	315012	17	(10)	\$34,357 - \$48,311
2H01 511001 H11001	18864	1	Paralegal	315012	17	(10)	\$34,357 - \$48,311



SECTION 9: DEPARTMENT OF PARKS, RECREATION & CULTURAL AFFAIRS

POSITION RECLASSIFICATIONS WITH INCUMBENTS: That the following position and the incumbent, be and the same are hereby reclassified in the Department and Bureau/Office indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Civic Center						
1B06 511001 N42101	00618	1	<u>From:</u> General Maintenance Worker (D)	232001	7	\$22,149 - \$30,270
			<u>To:</u> Work Order Clerk	112004	7	\$22,149 - \$30,270



SECTION 10: DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

POSITION CREATIONS UNCLASSIFIED: That the following positions are hereby created in the Unclassified Service in the Department and Bureau/Office indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Bureau of Economic Development						
1B04 511001 Y52Q0287A23B	45408	1	Financial Manager	311008	24	\$43,884 - \$61,919
1B04 511001 Y52X0201AGAO	45407	1	Project Manager	312148	27	\$47,966 - \$67,751
1B01 511001 Y52X0201AGAO	45410	1	Administrative Assistant, Senior	314008	13	\$30,314 - \$41,935
Quality of Life Program						
1C45 511001 Y63F061092BG	45423	1	Quality of Life Bond Manager	327036	25	\$45,244 - \$63,862
1C45 511001 Y63F055492BG	45432	1	Quality of Life Bond Manager	327036	25	\$45,244 - \$63,862
1C45 511001 Y63F055492BG	45606	1	Civil Engineer Senior	322007	23	\$42,522 - \$59,975
1C45 511001 Y63F061092BG	45608	1	Urban Planner, Senior	327001	21	\$39,800 - \$56,086
Impact Fees						
1C28 511001 Y63001	45855	1	Urban Planner , Senior	327001	21	\$39,800 - \$56,086



SECTION 10: DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT (Cont'd)

POSITION RECLASSIFICATIONS WITH INCUMBENTS: That the following positions and the incumbent, be and the same are hereby reclassified in the Department and Bureau/Office indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
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Bureau of Housing and Code Compliance

1B01 511001 J13X020 1A22J	00079	1	<u>From:</u> Grants Management Analyst	311057	21	\$39,800 - \$56,086
			<u>To:</u> Management Analyst	311056	21	\$39,800 - \$56,086
1B01 511001 Y53P0103 A22A	00033	1	<u>From:</u> Housing Rehabilitation Advisor	523006	13	\$30,314 - \$41,935
			<u>To:</u> Office Assistant (D)	112001	7	\$22,149 - \$30,270

Quality of Life Program

1C45 511001 Y63F061092 BG	21055	1	<u>From:</u> Field Engineer, Principal	322005	21	\$39,800 - \$56,086
			<u>To:</u> Public Works Technical Projects Manager	312045	27	\$47,966 - \$67,751

EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS: That authorization is granted to adjust the salary step of the incumbent employee of the following position not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
1C45 511001 Y63F061092 BG	21055	1	Public Works Technical Projects Manager	312045	27	(8)	\$47,966 - \$63,354



SECTION 10: DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT (Cont'd)

EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS: That authorization is granted to adjust the salary step of the incumbent employees of the following positions not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
Bureau of Buildings							
1A01 511001 Y22001	25141	1	Plans Review Specialist	522004	18	(5)	\$35,718 - \$42,179
Quality of Life Program							
1C45 511001 Y63F061092 BG	45423	1	Quality of Life Manager	327036	25	(8)	\$45,244 - \$59,726
1C45 511001 Y63F055492 BG	45432	1	Quality of Life Manager	327036	25	(8)	\$45,244 - \$59,726
1C45 511001 Y63F055492 BG	45606	1	Civil Engineer, Senior	322007	23	(8)	\$42,522 - \$56,097
1C45 511001 Y63F061092 BG	45608	1	Urban Planner, Senior	327001	21	(8)	\$39,800 - \$52,468
Impact Fees							
1C28 511001 Y63001	45855	1	Urban Planner, Senior	327001	21	(10)	\$39,800 - \$56,086



SECTION 11: DEPARTMENT OF POLICE

POSITION ABOLISHMENT: That the following positions is hereby abolished:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
1A01 511001 X12001	17471	1	Office Manager	314003	15	\$31,635 - \$44,422

POSITION CREATIONS UNCLASSIFIED: That the following positions is hereby created in the Unclassified Service:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
1A01 511001 X12001	45405	1	Administrative Analyst	314006	17	\$34,357 - \$48,311

ABOVE – ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following position at a step of the salary grade not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
1A01 511001 X12001	45405	1	Administrative Analyst	314006	17	(8)	\$34,357 - \$45,210



SECTION 12: DEPARTMENT OF PROCUREMENT

POSITION ABOLISHMENT: That the following positions are hereby abolished:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
1A01 511001 K12001	03344	1	Administrative Assistant	314002	11	\$27,593 - \$38,046
1A01 511001 K13001	03307	1	Buyer	317010	15	\$31,635 - \$44,422
1A01 511001 K13001	18995	1	Buyer	317010	15	\$31,635 - \$44,422
1A01 511001 K13001	03317	1	Buyer Assistant	317009	11	\$27,593 - \$38,046
2J01 511001 K12001	20690	1	Contracting Officer	317008	19	\$37,079 - \$52,199
2H01 511001 K12001	22293	1	Contracting Officer, Senior	317015	24	\$43,884 - \$61,919
2J01 511001 K12001	22283	1	Contracting Officer, Senior	317015	24	\$43,884 - \$61,919
1A01 511001 K13001	03319 03309	2	Contracts Technician	311073	9	\$24,871 - \$34,159
1A01 511001 K13001	03329	1	Purchasing & Real Estate, Assistant Director	312099	27	\$47,966 - \$67,751
1A01 511001 K12001	01213	1	Secretary (D)	114006	7	\$22,149 - \$30,270



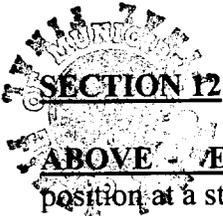
SECTION 12: DEPARTMENT OF PROCUREMENT (Cont'd)

POSITION CREATIONS UNCLASSIFIED: That the following positions are hereby created in the Unclassified Service:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
1A01 511001 K13001	45394	1	Procurement Officer	312275	27	\$47,966 - \$67,751
1A01 511001 K11001	45395	1	Contract Administrator, Senior	317017	39	\$64,296 - \$91,080
2J01 511001 K12001	45396	1	Procurement Officer	312275	27	\$47,966 - \$67,751
2J01 511001 K12001	45397	1	Contract Administrator	317016	32	\$54,769 - \$77,471
2H01 511001 K12001	45398	1	Procurement Officer	312275	27	\$47,966 - \$67,751
2H01 511001 K12001	45399	1	Contract Administrator	317016	32	\$54,769 - \$77,471
1A01 511001 K11001	45402	1	Administrative Services Manager	312103	27	\$47,966 - \$67,751
1C45 511001 K12001	45853	1	Contracting Officer	317008	19	\$37,079 - \$52,199
1C45 511001 K12001	45854	1	Administrative Assistant, Senior	314008	13	\$30,314 - \$41,935

POSITION CREATIONS CLASSIFIED: That the following positions are hereby created in the Classified Service:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
1A01 511001 K11001	45400	1	Customer Service Representative (D)	121019	7	\$22,149 - \$30,270
1A01 511001 K12001	45401	1	Administrative Assistant, Senior	314008	13	\$30,314 - \$41,935
2J01 511001 K12001	45403	1	Administrative Assistant	314002	11	\$27,593 - \$38,046



SECTION 12: DEPARTMENT OF PROCUREMENT (Cont'd)

ABOVE-ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following position at a step of the salary grade not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
1A01 511001 K11001	45402	1	Administrative Services Manager	312103	27	(10)	\$47,966 - \$67,751

CLASS CREATIONS: That the classification plan of the City of Atlanta is hereby amended by creating the following classes as indicated:

<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Contract Administrator	317016	32	\$54,769 - \$77,471
Contract Administrator, Senior	317017	39	\$64,296 - \$91,080
Procurement Officer	312275	27	\$47,966 - \$67,751



SECTION 13: DEPARTMENT OF PUBLIC WORKS

POSITION CREATIONS UNCLASSIFIED: That the following positions are hereby created in the Unclassified Service in the Department and Bureau/Office indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Quality of Life Program						
1C45 511001 M*****	45673	1	Financial Manager	311008	24	\$43,884 - \$61,919
1C45 511001 M*****	45849	1	Public Information Manager, Senior	318036	25	\$45,244 - \$63,862
1C45 511001 M*****	45857 45858 45859 45850 45851	5	Public Works Technical Project Manager	312045	27	\$47,966 - \$67,751

POSITION CREATIONS CLASSIFIED: That the following positions are hereby created in the Classified Service in the Department and Bureau/Office indicated:

Trash Troops

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Bureau of Solid Waste Services						
1A01 511001 M35101	45870 thru 45875	6	Environmental Service Worker, Senior (D)	245004	7	\$22,149 - \$30,270
1A01 511001 M35101	45876 45877 45878	3	Solid Waste Operator, Senior	222017	12	\$28,953 - \$39,990
1A01 511001 M35101	45879 45880 45881	3	Solid Waste Operator, Principal	222018	13	\$30,314 - \$41,935



DEPARTMENT OF PUBLIC WORKS (Cont'd)

TEMPORARY POSITIONS CHANGED TO PERMANENT CLASSIFIED POSITIONS: That the following temporary positions are hereby made permanent:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Grass Cutting						
1A01 511001 M35101	25221 25222	2	Solid Waste Route Supervisor (D)	216009	15	\$31,635 - \$44,422
1A01 511001 M35101	25224 thru 25227	4	Environmental Equipment Operator (D)	222003	7	\$22,149 - \$30,270
1A01 511001 M35101	25228 thru 25231	4	Environmental Services Worker (D)	245003	7	\$22,149 - \$30,270
1A01 511001 M35101	25232	1	Environmental Services Worker, Senior (D)	245004	7	\$22,149 - \$30,270
1A01 511001 M35101	25223	1	Solid Waste Operator, Senior (D)	222017	12	\$28,953 - \$39,900

ABOVE - ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
1C45 511001 M*****	45673	1	Financial Manager	311008	24	(8)	\$43,884 - \$57,911
1C45 511001 M*****	45849	1	Public Information Manager, Senior	318036	25	(8)	\$45,244 - \$59,726
1C45 511001 M*****	45857 45858 45859 45850 45851	5	Public Works Technical Projects Manager	312045	27	(8)	\$47,966 - \$63,354



SECTION 14: DEPARTMENT OF WATERSHED

POSITION CREATIONS UNCLASSIFIED: That the following position is hereby created in the Unclassified Service:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
2J21 511001 Q43001	45843	1	Administrative Analyst, Principal	314034	24	\$43,884 - \$61,919

POSITION CREATIONS CLASSIFIED: That the following position is hereby created in the Classified Service:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
2J21 511001 Q11101	45844	1	Administrative Analyst	314006	17	\$34,357 - \$48,311

EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS: That authorization is granted to adjust the salary step of the incumbent employee of the following position not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
2J21 511001 Q24401	22219	1	Water Utility Development Director	312270	35	(8)	\$58,852 - \$77,870

CLASS CREATIONS: That the classification plan of the City of Atlanta is hereby amended by creating the following classes as indicated:

<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
Water Purification Operator, Class II	234078	11	\$27,593 - \$38,046
Water Purification Operator, Class III	234079	9	\$24,871 - \$34,159
Water Purification Operator, Trainee	234080	7	\$22,149 - \$30,270



SECTION 14: DEPARTMENT OF WATERSHED (Cont'd)

PERFORMANCE PAYMENT PROGRAM:

The Commissioner of Watershed Management is granted authority to provide for fiscal year 2003, one-time performance payments to individual employees and employee teams that have made significant contributions to service delivery.

That prior to the implementation of the incentive program the department will provide the guidelines for execution to the Council for approval.

The performance payment program shall honor employees and teams which have exceeded expectations in one or more of the following areas: quality performance, customer service, or service improvement.

To be eligible, an employee must be a permanent City employee with at least two years of service as of the date of the exemplary performance, must have an effective or higher performance rating, and must have met the criteria established by the City of Atlanta for receipt of a performance payment.

The performance payments must be within the department's current adopted budget and may not exceed 5% of the salary appropriation. The total annual performance payment awarded to an employee may not exceed \$2,000. The total annual amount of the Watershed Management performance bonus payments shall not exceed \$100,000 per year.



SECTION 15: NON-DEPARTMENTAL

ABOVE - ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

<u>ACCOUNT NUMBER</u>	<u>POS. NO.</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY STEP</u>	<u>ANNUAL SALARY</u>
1A01 511001 T21008	45367	1	Financial Systems Auditor, Senior	311099	27	(10)	\$47,966 - \$67,751
1A01 511001 T21008	45368	1	Office Manager	314003	15	(8)	\$31,635 - \$41,581
1A01 511001 T21008	45369	1	Financial Systems Audit Manager	311103	30	(10)	\$52,049 - \$73,583
2J01 511001 T21008	45370	1	Performance Auditor	311102	24	(8)	\$43,884 - \$57,911
1A01 511001 T21008	45371	1	Performance Auditor	311102	24	(8)	\$43,884 - \$57,911
2H01 511001 T21008	45372	1	Performance Auditor, Senior	311101	27	(10)	\$47,966 - \$67,751
2J01 511001 T21008	45373	1	Performance Auditor, Senior	311101	27	(10)	\$47,966 - \$67,751
1A01 511001 T21008	45374 45375	2	Performance Audit Manager	311100	30	(10)	\$52,049 - \$73,583

SECTION 16: PERFORMANCE PAYMENT PROGRAM OTHER DEPARTMENTS*

The Departments not otherwise authorized for performance payment awards are hereby authorized to provide one-time performance payments to individual employees and employee teams that have made significant contributions to service delivery in one or more of the following areas: quality performance, customer service, or service improvement.

These performance payment award shall be subject to the following provisions:

1. That prior to the implementation of the incentive program the department will provide the guidelines for execution to the Council for approval.
2. Any employee receiving such performance payment award must be a permanent city employee with at least two years of service as of the date of the exemplary performance, must have an effective or higher performance rating, and must have met the criteria established by the city for receipt of a performance payment.
3. The total performance payment to any individual employee shall not exceed \$2,000.

*Amended by the Full Council 3/31/03

RCS# 4604
3/31/03
9:23 AM

Atlanta City Council

Regular Session

03-0-0394

Abolish, Create,
Fill, Transfer Certain Positions
ADOPT/SUB/AMEND

YEAS: 13
NAYS: 2
ABSTENTIONS: 0
NOT VOTING: 1
EXCUSED: 0
ABSENT 0

Y Smith	N Archibong	N Moore	Y Mitchell
Y Starnes	Y Fauver	Y Martin	Y Norwood
Y Young	Y Shook	Y Maddox	Y Willis
Y Winslow	Y Muller	Y Boazman	NV Woolard

03-0-0394

03-0-0394

(Do Not Write Above This Line)

AN ORDINANCE BY *Olata Anderson*

AN ORDINANCE TO AMEND ARTICLE "V", CLASSIFICATION PLAN, SECTION 114-477, OF THE CODE OR ORDINANCE, CITY OF ATLANTA, GEORGIA, SO AS TO ABOLISH VACANT POSITIONS, ABOLISH FILLED POSITIONS, CREATE, RECLASSIFY, TRANSFER, SALARY AND GRADE ADJUST POSITIONS, AND FOR OTHER PURPOSES.

TABLED BY CITY COUNCIL

MAR 17 2003
3/31/03 - Removed from Table

Amended ADOPTED BY

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

MAR 3 1 2003

COUNCIL

Date Referred 03/03/03

Referred To: *Finance/Exec*

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee _____
Date _____
Chair _____
Referred to _____

Committee *FIN & ACC*
Date *3/12/03*
Chair *John G. ...*
Action: _____
Fav, Adv, Hold (see rev. side) _____
Other: *FOR WORKING ...*
Members *NO*
Refer To _____

Committee _____
Date _____
Chair _____
Action: _____
Fav, Adv, Hold (see rev. side) _____
Other: _____
Members _____
Refer To _____

FINAL COUNCIL ACTION

- 2nd
- 1st & 2nd
- 3rd
- Readings
- Consent
- V Vote
- RC Vote

CERTIFIED

CERTIFIED
MAR 3 1 2003
ATLANTA CITY COUNCIL PRESIDENT
Catherine W. ...

CERTIFIED
MAR 3 1 2003
Frank Douglas Johnson
MUNICIPAL CLERK

MAYOR'S ACTION

MAR 3 2003
Rudley ...
MAYOR