



## CITY OF ATLANTA

SHIRLEY FRANKLIN  
MAYOR

55 TRINITY AVENUE, S.W.  
ATLANTA, GEORGIA 30335-0300  
TEL (404) 330-6100

October 23, 2003

**03- C -1867**

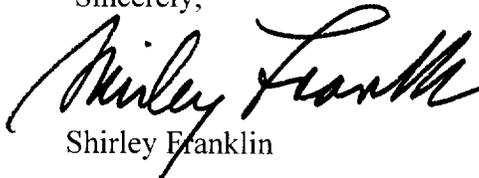
The Honorable Cathy Woolard, President  
Members of the Atlanta City Council  
55 Trinity Avenue, S.W.  
Atlanta, Georgia 30335

Dear President Woolard and Members of Council:

It is my pleasure to appoint Mr. Dennis L. Rubin as Fire Chief for the City of Atlanta. Mr. Rubin is currently the City Manager and Public Safety Director for the City of Dothan, Alabama. Mr. Rubin has the expertise to help the City of Atlanta move forward with fire safety and prevention. He is a graduate of the University of Maryland with a Baccalaureate Degree in Fire Administration and he has numerous other academic accomplishments.

Mr. Rubin's experience and training makes him an exceptionally well qualified candidate for the position of Fire Chief. Therefore, it is with great pleasure I submit his name to you and urge confirmation of his appointment.

Sincerely,



Shirley Franklin

**CONFIRMED BY**

**NOV 03 2003**

**COUNCIL**

# DENNIS L. RUBIN

P.O. Box 1172  
Dothan, Alabama 36305

HOME TELEPHONE (334) 669-2143  
WORK TELEPHONE (334) 615-3120

## PROFESSIONAL OBJECTIVE

### **METROPOLITAN GOVERNMENT CHIEF EXECUTIVE FIRE OFFICER**

#### EDUCATION

- 2003 - Oklahoma State University - Pursuing a Masters of Science Degree in Fire & Emergency Services (**student**)
- 1993 - National Fire Academy - Executive Fire Officer Program Graduate
- 1987 - University of Maryland - Baccalaureate Degree in Fire Administration
- 1985 - University of Maryland - Certificate in Fire Administration
- 1981 - No. VA Community College - Associates of Applied Science Degree in Fire Science Management
- 1979 - No. VA Community College - Certificate in Fire Science Management

#### WORK EXPERIENCE IN HIGHLIGHTS

##### City Manager - City of Dothan - Dothan, Alabama

2002 - Present

- Responsible for the overall day to day operation of city government to insure a high quality of life for citizens and visitors at the lowest tax payer cost.
- Chief operating officer that supervises 12 different departments with a workforce of over 1,000 full time and 250 part time employees providing for the health, safety, welfare and convenience of the citizens and visitors of the City.
- The City manager controls the assets and resources of the City in a way that ensures long term financial strength and well being. The City's operational budget exceeds 125 million dollars annually and included is many other invested assets that the City Manager must ensure stability and growing.
- The City Manager assumes the role of Director of Public Safety, supervising the police and fire chiefs to protect and preserve life, property, continuance of government and to protect the environment.

##### FIRE CHIEF - Norfolk Fire - Rescue - Norfolk, Virginia

2001 - 2002

- Responsible for the overall effective, efficient and safe management of the Fire-Rescue Department, consisting of 15 fire stations with 493 career members and a budget of 26.5 million dollars
- Transformational leader that had developed a new pay plan system and

improved emergency medical service delivery to provide a higher quality of patient care to our citizens and visitors.

- Developed a recruitment program to diversify the Department to reflect our community utilizing federal "Empowerment Zone" funding to reach our objectives
- Accountable to the Mayor, City Council and City Manager to operate a "World Class" Fire-Rescue Department within budget while delighting our customers. Developed a customer survey tracking system to measure and insure customer satisfaction
- Responsible to deliver emergency services during natural and manmade disasters as well as being highly prepared to respond to a weapons of mass destruction event.

**FIRE CHIEF - DOTHAN FIRE DEPARTMENT - DOTHAN, Alabama**

1996 - 2001

- Responsible for the overall effective, efficient and safe management of the Fire-Rescue Department, consisting of 8 fire stations with 174 career members
- Transformational leader that "reinvented" the organization by conversion to paramedic engine concept. Developed a fair and effective promotional & hiring process. Oversaw construction of four new fire stations and an administration building. Lowered ISO rating to "Class 2"
- Accountable to the Mayor, City Commission and City Manager to operate a "World Class" Fire-Rescue Department within budget while delighting our customers
- Responsible to deliver emergency services during natural and manmade disasters

**BATTALION CHIEF - CHESTERFIELD FIRE DEPARTMENT - CHESTERFIELD, VA**

1987 - 1996

- Served on the Fire Chief's senior management team. Assisted with strategic decisions such as budget, planning, recruitment and hiring practices
- Accountable for overall management of the Fire Department's Training & Safety Division. Supervised 17 full-time and 50 part-time employees with a budget of approximately one million dollars
- Developed and managed the Department's Emergency Medical Services Program for a period of two years. Established advanced life support response program. Established Emergency Medical Technician Defibrillator Program
- Developed SOP's for EMS Operations. Provided management of the Emergency Medical Service system for a period of two years during which Chesterfield County experienced unparalleled growth
- Managed the Southern Battalion, consisting of 7 fire stations. Responded to and managed emergency alarms for assistance

**ADJUNCT FACULTY - NATIONAL FIRE ACADEMY - EMMITSBURG, MD**

1983 - Present

- Course Developer
  - Firefighter Health and Safety Management Program
  - Incident Command System for the Fire Service

- Managing Company Tactical Operations
  - Infection Control for the Fire Service
- Adjunct Instructor
- Fire Service Supervision Series
  - Firefighter Health and Safety Series

**FIRE TRAINING OFFICER - CAPTAIN - MESA FIRE DEPARTMENT - Mesa, AZ**  
1985 - 1987

- Responsible for overall management of fire department training program
- Implemented in-service, recruit and officer training programs

**STATION COMMANDER - FAIRFAX CITY FIRE & RESCUE SERVICE - Fairfax, VA**  
1978 - 1985

- Managerial responsibilities of eight career employees and many volunteer firefighters
- Commander of engine, truck, and paramedic companies. Evaluated work performance, made staff selections and recommended promotions and salary merit increases for subordinates

**FIREFIGHTER - DISTRICT OF COLUMBIA FIRE DEPARTMENT - Washington, DC**  
1973 - 1978

- Staffed fire apparatus, carried out general equipment maintenance, drove and operated fire engines. Detailed to a heavy rescue company and assigned to a unit answering over 2,700 calls per year
- Selected to serve as Acting Battalion Chief's Aide. Performed related administrative work

**FIREFIGHTER - FAIRFAX COUNTY FIRE DEPARTMENT - Fairfax, VA**  
1971 - 1973

- Responded to fire and rescue calls, performed general apparatus maintenance, conducted fire prevention and operated fire fighting vehicles
- Performed other related duties as assigned

**PROFESSIONAL CERTIFICATIONS**

Chief Fire Officer Designation - International Assoc. of Fire Chiefs  
 Certified Emergency Manager - International Emergency Managers Assoc.  
 Emergency Medical Technician (Virginia & Alabama)  
 NFPA 1001 Firefighter Level III (Virginia)  
 NFPA 1021 Fire Officer Level III (Virginia)  
 NFPA 1041 Fire Instructor Level III (Virginia)  
 NFPA 1001 Firefighter Level III (Arizona)  
 Teaching Certificate - Arizona Community College  
 Executive Fire Officer - National Fire Academy

ADDITIONAL EXPERIENCE

PRESIDENT - STATE FIRE CHIEFS ASSOCIATION OF VIRGINIA - Richmond, VA  
July 1994 - July 1995

CONTRIBUTING EDITOR - FIREHOUSE MAGAZINE - Melville, NY  
1988 Present - Authored over eighty articles

CONTRIBUTING EDITOR - ADVANCED RESCUE TECHNOLOGY MAGAZINE - Los Angeles,  
CA  
1999 - Present

ADJUNCT FACULTY - VIRGINIA COMMONWEALTH UNIVERSITY - Richmond, VA  
1989 - Present

ADJUNCT FACULTY - MESA COMMUNITY COLLEGE - Mesa, AZ  
1985 - 1987

ADJUNCT FACULTY - MARYLAND FIRE AND RESCUE INSTITUTE - College Park, MD  
1974 - Present

DEPUTY FIRE CHIEF - TUXEDO-CHEVERLY VOL. FIRE CO. - Prince George Co., MD  
1970 - 1976

AWARDS

Command School - Outstanding Instructor Award 2001

Texas Fire Instructor's Society Presenters Award 2000

Community Leader of the Year - Dothan Chamber of Commerce 1999

District of Columbia Fire Department - Scholarship Award 1973

D.C. Firefighters Association - Certificate of Appreciation 1976

Maryland Fire & Rescue Institute - Certificate of Appreciation 1984

Rio Salado Community College - Outstanding Instructor 1987

FIREHOUSE Magazine - Certificate of Appreciation 1988, 1989 & 1990

Indiana Fire Instructors - Certificate of Appreciation 1991 & 1992

National Fire Academy - Certificate of Appreciation 1988, 1989 & 1990

ISFSI - Instructor of the Year Candidate 1992

PROFESSIONAL MEMBERSHIPS

International City Manager's Association  
Alabama City/County Manager's Association  
International Society of Fire Service Instructors  
National Fire Protection Association  
Arizona State Fire Training Advisory Committee  
International Association of Fire Chiefs  
Virginia State Fire Chiefs Association  
National Fire Academy Adjunct Instructors Society  
University of Maryland Alumni Association  
Alabama Fire Chiefs Association  
Association of the U.S. Army

**COMMUNITY INVOLVEMENT**

Rotary Club - Active Member  
Wiregrass March of Dimes - Board of Directors  
Salvation Army - Advisory Board Member  
Knights of Columbus - Active Member  
Habitat for Humanity - Active Member/Coordinator  
Tidewater Boy Scouts - Board Member  
Fire Explorer Scouts - Advisor  
Tidewater Emergency Medical Council - Board Member  
Troy State University Dothan - Advisory Board Member

**PROFESSIONAL REFERENCES**

Mayor Chester L. Sowell, III  
City of Dothan Government  
P.O. Box 2128  
Dothan, Alabama 36302-2128

Mr. Lane B. Ramsey, County Administrator  
Chesterfield County Government  
P.O. Box 40  
Chesterfield, Virginia 23832  
(804) 748-1211

Mr. Jerry L. Gwaltney, City Manager  
City of Danville  
427 Patton Street  
Danville, Virginia 24541  
(804) 799-5100

Mrs. Regina V. K. Williams, City Manager  
City of Norfolk  
City Hall  
800 Union Street  
Norfolk, Virginia 23510  
(757) 664-6600

Fire Chief Alan V. Brunacini  
Phoenix Fire Department  
150 South 12<sup>th</sup> Street  
Phoenix, Arizona 85034-2301  
(602) 262-6002

Mr. Harvey Eisner, Executive Editor  
FIREHOUSE MAGAZINE  
445 Broad Hollow Road  
Melville, New York 11747  
(516) 845-2700 X252

RCS# 5141  
11/03/03  
2:20 PM

Atlanta City Council

Regular Session

03-C-1867

COMMUN BY MAYOR FRANKLIN APPOINTING  
DENNIS RUBIN AS FIRE CHIEF FOR ATLANTA  
CONFIRM

YEAS: 12  
NAYS: 0  
ABSTENTIONS: 0  
NOT VOTING: 1  
EXCUSED: 0  
ABSENT 3

Y Smith	Y Archibong	Y Moore	Y Mitchell
B Starnes	Y Fauver	B Martin	Y Norwood
Y Young	Y Shook	Y Maddox	B Willis
Y Winslow	Y Muller	Y Boazman	NV Woolard

03-C-1867

(Do **0376** Line)

A COMMUNICATION  
BY MAYOR SHIRLEY FRANKLIN

A COMMUNICATION APPOINTING  
MR. DENNIS L. RUBIN AS FIRE  
CHIEF FOR THE CITY OF ATLANTA

CONFIRMED BY

NOV 03 2003

COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

Date Referred

Referred To:

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee \_\_\_\_\_  
 Date \_\_\_\_\_  
 Chair \_\_\_\_\_  
 Referred To \_\_\_\_\_

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

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 Members  
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 Chair  
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 Action  
*[Signature]*  
 Fav, Adv, Hold (see rev. side)  
*[Signature]*  
 Other

Refer To

CC Committee

11/03/03

*[Signature]*  
Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

*[Signature]*  
 Members  
*[Signature]*  
 Chair  
*[Signature]*  
 Action  
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 Fav, Adv, Hold (see rev. side)  
*[Signature]*  
 Other

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 Members  
*[Signature]*  
 Chair  
*[Signature]*  
 Action  
*[Signature]*  
 Fav, Adv, Hold (see rev. side)  
*[Signature]*  
 Other

- FINAL COUNCIL ACTION
- 2nd
  - 1st & 2nd
  - 3rd
  - Consent
  - V Vote
  - RC Vote

CERTIFIED

CERTIFIED  
 NOV 03 2003

ATLANTA CITY COUNCIL PRESIDENT  
*[Signature]*

CERTIFIED  
 NOV 03 2003  
*[Signature]*  
 MUNICIPAL CLERK

MAYOR'S ACTION