



CITY OF ATLANTA

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SHIRLEY FRANKLIN
MAYOR

02-C -1240

June 28, 2002

President Cathy Woolard and
Members of Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell Street SW
Atlanta, Georgia 30335

RE: Appointment to One Stop Capital Shop Board

Dear President Woolard and Members of the Council:

It is a pleasure for me to appoint **Cynthia Tabb** to serve as a member of the **One Stop Capital Shop Board** of the City of Atlanta. This appointment is for a **term of one (1) year and does not require Council Confirmation**, and thus, is scheduled to begin on the abovementioned date.

I am confident that Mrs. Tabb will serve the One Stop Capital Shop Board with distinction. A resume is attached for your perusal.

Sincerely,

Shirley Franklin

Enclosures

CYNTHIA TABB, CPA
680 Greystone Park, Atlanta, GA 30324

Professional Experience

Tabb & Tabb, Certified Public Accountants, 50 Hurt Plaza, Suite 995, Atlanta, Ga

Partner – Since 1986

Responsible for management of non-profit audits and management advisory services. Tabb & Tabb serves as auditors and consultants to public and private foundations; not-for-profit associations, organizations and hospitals; and state and local governments and schools with a multiplicity of related not-for-profit component units. The firm also provides audit and accounting services to a variety of commercial entities.

Atlanta Minority Business Development Center

Consultant

1982-1986

Developed management, ADP, and accounting systems for small and minority businesses under contract with the Department of Commerce. Coordinated all services to businesses in or applying to the Small Business Administration's 8 (a) program. Advocate of small and minority businesses in their relationship with federal, state, and local governments, lending institutions, and potential purchasers of goods and services.

Local Certified Public Accounting Firm – Atlanta, Ga

1980-1982

Regional Certified Public Accounting Firm – Atlanta, Ga

1977-1980

Education

University of Georgia, Athens, GA – Degree: B.B.A, Major: Accounting, 1977

Professional Affiliations

Georgia Society of Certified Public Accountants, Member

Personal

Crossroads Community Ministries, Inc., Treasurer and Board Member since 1999
This is a non-profit organization serving the homeless in downtown Atlanta, formerly St. Luke's Episcopal Church Soup Kitchen.

Member – St. Luke's Episcopal Church, Atlanta - Chair of Hospitality Committee and Member of the Finance Committee.

Married to Leandrew Tabb, Four Children

