



02-C-1160

CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30335-0300
TEL (404) 330-6100

June 14, 2002

President Cathy Woolard and
Members of Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell Street SW
Atlanta, Georgia 30335

RE: Appointment to Citizens Service Planning Review Commission

Dear President Woolard and Members of the Council:

It is a pleasure for me to appoint **Vivien Davenport** to serve as a member of the **Citizens Service Planning Review Commission** of the City of Atlanta. This appointment is for a staggered term of **one to three (1-3) years (to be subsequently determined)**, and is scheduled to begin on the date of Council confirmation.

I am confident that Dr. Davenport will serve the Citizens Service Planning Review Commission with distinction. A resume is attached for your perusal.

Sincerely,

Shirley Franklin

Enclosures

CONFIRMED BY
JUL 01 2002
COUNCIL

VIVIEN DAVENPORT, Ph.D

Address: 1102 CASCADE AVENUE, S. W.
ATLANTA GEORGIA 30311

FEB 1 1999

Marital Status: Divorced
Mother of three girls (twins: Gwendolyn and Evelyn, 43 years; sibling, Diane, 42 years). Six grandchildren and three great grandchildren.

Birthplace and Date: Washington, Wilkes County, Georgia
November 9, 1932

EDUCATION

Atlanta University, Atlanta, Georgia, Ph.D. Degree, Guidance and Counseling, 1970-1975.

University Of Tennessee, University Of Tennessee And Tennessee State University, Nashville, Federal Government Project (Focus A New Approach to Training Pupil Personnel Specialists). Fellow for Atlanta University, 1971 and 1972.

Atlanta University, Atlanta, Georgia, Qualified for the 6th Year Certification in School Administration, 1967-1968.

Atlanta Univeristy, Atlanta, Georgia, Masters Equivalency (5th Year Certification from the State of Georgia) Elementary Education, 1964-1966.

Atlanta University, Atlanta Georgia, Masters of Science Degree in Library Service, 1957-1962.

Morris Brown College, Atlanta, Georgia, Bachelor of Science Degree in Elementary Education, 1953-1957.

Grady Hospital, Atlanta, Georgia, Awarded Certificate upon completion of an eight week training program in General Health Care, 1955.

Booker T. Washington High School, Diploma, 1950.

PROFESSIONAL DEVELOPMENT

Georgia Independent Schools Association, State Of Georgia (Scheduled Sites) Annual Work Conferences, November 1980-Present.

Atlanta University, Atlanta, Georgia, Seminars, Courses And Internship (Woodward Academy) In Educational Administration, Summer, 1987.

Georgia State University, Atlanta, Georgia, "Supervisory Management Seminar", October 4, 1978-November 8, 1978.

PROFESSIONAL DEVELOPMENT (continued)

West Georgia College, Carrollton, Georgia (Learning Laboratories, Atlanta, Georgia) "Training In Human Development Seminar", July 2, 1978-December 18, 1978.

Johns Hopkins University, Baltimore, Maryland, "Planning, Management And Evaluation", June 23, 1978-June 24, 1978.

Harris Teacher's College, St. Louis, Missouri (Phelps Stokes, Washington, D.C.), "International Curriculum Work Conference", April, 1977.

University Of Georgia, Athens, Georgia, "Law And Higher Education Conference", 1976.

United Board For College Development, Atlanta, Georgia, "Law And Higher Education Work Conference - New Orleans, Louisiana, 1976.

"Computer Science For Higher Education Personnel", Atlanta, Georgia, 1976.

"Student Affairs Work Conference", University Of North Carolina, Charlotte, North 1976.

"Title III Work Conference Morris Brown College, Atlanta, Georgia, July 8-9, 1976.

Fort Valley State College, Fort Valley, Georgia, Awarded Certificate upon completion of a Reading Institute held by the State Department of Education to train Elementary Teachers to teach remedial reading, May-June, 1964.

EXECUTIVE LEADERSHIP

President, International Services Associates, Incorporated, Atlanta, Georgia, 1980-

Accomplishments

Organized International Services Associates, Incorporated, (by restructuring the already existing organization), a nonprofit minority corporation for the purpose of operating an educational institution for the establishment, maintenance and support of a private school for small children at which all children shall be received and for the further purpose of educational research, including counseling, testing, consulting, training and all other purposes necessary and incidental to an educational program and purpose.

The corporation has three major divisions (Management Consultants, International Preparatory Institute, and Research and Development) designed to maintain the goals and objectives of the corporation.

EXECUTIVE LEADERSHIP (continued)

Director, International Center For Child Development, Atlanta, Georgia, 1978-1980.

Accomplishments

Organized a preschool for the purpose of servicing the children in the community and the surrounding metro area for families of children ages two through kindergarten.

President, Vivien Davenport And Associates, Atlanta Georgia, 1977-1980.

Accomplishments

Organized Vivien Davenport and Associates, a nonprofit minority consulting firm, to provide professional and technical assistance.

The fundamental thrust of the firm is its commitment to the performance of high quality services in Professional Services, Research and development, Publication and Sales and Professional Development needed to position minority organization and/or institutions into the mainline of the United States economy; readily recognizing, however, the "Age of Discontinuity" and interdependence of world economics is a reality. Hence, it is necessary that the firm be flexible, innovative, highly aware of economic trends and possess the necessary skills that dictate success to its clients.

From this perspective Vivien Davenport And Associates seek to serve. Our objective, therefore, being (1) to maintain a team of highly trained and experienced staff without regard to race, creed, or color, and (2) assure recognizable improvement as a result of services rendered.

Offered by the Agency is a wide range of services in varied and complex areas. The experiences of the staff encompass diverse aspects of formal training; post-secondary education, small business, community and international development. Special services are available to developing groups inclusive of small rural and urban region and foreign countries.

Vice President For Long Range Planning And Professor Of Education In The Area Of Elementary Education, Allen University, Columbia, South Carolina, 1976-1977.

Accomplishments

Rewrote the plan of operation to include: (1) Establish a fully operation planning/management office; (2) Develop job description for planning office personnel; (3) Establish procedures for Long Range Planning Committee; (4) Reassess the institutional progress in Long Range Planning to date; (5) Revise the Long Range Planning Committee to include top management staff and students; (6) Development of a set of planning guidelines to include: (a) Mission Statements; (b) Develop a planning cycle; (c) Develop an internal audit system for evaluation of ongoing progress, (d) Develop a phase-in schedule and operationalize the planning process; (7) Conduct campus workshops and direct faculty in Long Range Planning; (8) Develop all portions of the long range plan; and (9) Send a cluster team of each planning conference.

EXECUTIVE LEADERSHIP (continued)

Vice President For Student Affairs, Morris Brown College, Atlanta, Georgia, 1975-1976.

Accomplishments

Organized a viable and functional division of Student Affairs with a divisional composition of Residential Living, Religious Activities, health Services, Career Planning and Placement, Counseling, Financial Aid, Student Union, Intramural Athletics and the Student Government Association which brought Student Affairs squarely into the educational role and particularly underscored its complementary with Academic Affairs as a partner in the total growth of each student with emphasis on what a student is becoming that led to a positive challenge for staff to be instructors in student growth and development.

EXPERIENCE

Proofreader, School Of Education, Atlanta University, Atlanta, Georgia, Summer, 1975.

Accomplishments

Employed by the Dean of the School of Education to Proofread Masters Thesis, Education Specialist Projects and Doctoral Dissertations. Read these documents critically, pointing up grammatical errors, redundancy and need for clarity in content and typographical errors. These kinds of observations provided the Dean with the kind of information necessary for him to demand scholarly documents.

Librarian, Murphy High School, Atlanta Public School System, Atlanta, Georgia, 1973-1975.

Accomplishments

Set up a media center for the entire school which entailed the coordination of faculty, staff and students; development of a functional media program and careful selection of sources to reflect the educational program for students in grades 9-12, inclusive of students with learning disabilities and educable mentally retarded students as well as "average" high school students.

Consultant, Title III Advisory Committee For Developing Institutions, Office Of Education, Washington, D.C., 1973-1975.

EXPERIENCE (continued)

Project Assistant, Southern Regional Education Board, Institution Of Higher Educational Opportunity, Atlanta, Georgia, 1972-1973.

Accomplishments

Played significant role in the development of four (4) major publications reflecting enrollment trends in traditionally Black colleges and universities in the South; the white student on the Black campus; case studies focusing on libraries and counseling programs in some twenty-five (5) traditionally Black schools in southern states; and a financial survey on the status of fiscal affairs in traditionally Black institutions and future trends.

Reading Teacher, State Reading Program (Based School-Capitol Avenue Elementary) Atlanta Public School System, Atlanta, Georgia, Summer, 1964.

Accomplishments

In class of fifteen (15) primary level pupils, twelve (12) of which were poor readers and/or slow learners and three (3) non readers 85% of the twelve (12) poor readers and/or slow learners moved 1-1 1/2 grades placing them basically on simple words, used the simple words to make short stories and were able to read with understanding what they wrote.

Elementary School Librarian, Pryor Street Elementary School, Atlanta Public School System, Atlanta, Georgia, 1964-1967.

Accomplishments

Organized a functional library in three small separate rooms in the school; to include two cloak rooms and a large closet space and provided library services to four hundred and eighty (480) children ranging from kindergarten through seventh grade, including children categorized as educable mentally retarded.

Elementary School Librarian, Charles D. Hubert Elementary School, Atlanta Public School System, Atlanta, Georgia, Summer 1965 And 1966.

Accomplishments

Revitalized the summer library program implemented a self developed summer reading program for pupils attending summer school and those in the immediate community. The program encouraged significant numbers of children who refused to use the library, especially sixth (6th) and seventh (7th) grade boys to participate.

EXPERIENCE (continued)

Reading Teacher, Charles D. Hubert Elementary School, Atlanta Public School System, Atlanta, Georgia, Summer, 1967.

Accomplishments

Out of a class of twenty three (23) accelerated second grade pupils who exemplified low motivation toward learning (as shown on a pretest), I was successful in providing effective enrichment activities which stimulated these pupils to the extent that one hundred per cent (100%) effectiveness was experienced. Given a post-test, the pupils performed on grade level and during the following school year were placed into their proper classes.

Elementary School Librarian, Isiah P. Reynolds Elementary School, Atlanta Public School System, Atlanta, Georgia, 1967-1970.

Accomplishments

Reorganized the traditional library into a media center which serviced the Title I Program, Educable Mentally Retarded, regular school (K-7) grades, Adult Basic Education students and enrichment activities to support the curriculum and which developed into a functional program.

Librarian, Professional Library, Atlanta Public School System, Atlanta, Georgia, 1970-1971.

Accomplishments

Organized the children's collection which entailed developing a card catalog for the children's books which were located within the Professional Library and the actual housing of the books in a high school to service, basically, high school students in the school system. An interlibrary loan system was devised for easy accessibility.

Implemented a plan which made sources in book lists available to librarians for previewing prior to ordering. Such plan helped librarians make wiser choices of materials for use in their center.

Elementary School Librarian, Wesley Avenue Elementary School, Atlanta Public School System, Atlanta, Georgia, 1971-1972.

Accomplishments

Revitalized the library program and organized into a media center servicing the Title IV A Program, Title I Program, regular programs, and educable mentally retarded.

Teacher-Extended Day, Special Enrichment Program For Elementary School Level Pupils (Intermediate Grades) Charles D. Hubert Elementary School, Atlanta Public School System, Atlanta, Georgia, Afternoon Program, 1967-1968.

Accomplishments

Provided stimulation to a group of fifteen (15) pupils which effected successful participation in their regular day to day class responsibilities.

EXPERIENCE (continued)

Supervisor Of And Teacher In Adult Basic Education Night Program, Isiah P. Reynolds Elementary School, Atlanta Public School System, Atlanta, Georgia, 1968-1970.

Accomplishments

Organized a night program for community people living in the Isiah P. Reynolds' Community. Built the program to include thirty-two (32) participants and three (3) teachers.

Effectuated and implemented a functional program which proved successful in that the participants were able to learn day to day information necessary for them to carry on their personal activities, began to read and write and demonstrate what they had learned.

Teacher (9th And 10th Grade English), Booker T. Washington Evening School, Atlanta Public School System, Atlanta, Georgia, 1964-1968.

Visiting Professor In Library Science, Albany State College, Albany, Georgia, Summer, 1962.

Teacher (5th Grade), Charles L. Gideons Elementary School, Atlanta Public School System, Atlanta, Georgia, 1959-1964.

Accomplishments

Effectuated (the total five year tour) a classroom atmosphere whereby children at the level took responsibility for their learning and proceeded toward goals they had been encouraged to set for themselves.

Stimulated slow performing pupils to become motivated to the extent that learning took place and they progressed three grade levels in their subjects by the end of the term.

Created a climate for five young boys labeled as troublemakers and who were non readers to get involved and as a result they learned to master basic information pertinent to their daily lives, began reading simple stories and by the end of the school year were performing at the second grade level.

Teacher-Librarian, Shoal Creek Elementary School, Henry County Public Schools, McDonough, Georgia, 1958-1959.

CONSULTANTSHIPS

Consultant, Student Services Institute, Atlanta, Georgia "Management", December 5-6, 1979.

Consultant, Project Exodus, Atlanta, Georgia, 1978.

Consultant (Evaluation Term) The Edgewood-Kirkwood Parent And Child Center, Atlanta, Georgia, 1978.

CONSULTANTSHIPS (continued)

Consultant (Organizer And Developer), International Center For Child Development, Atlanta, Georgia, 1977.

Consultant, Student Service, Livingstone College, Salisbury, North Carolina, 1977.

Consultant, "Paraprofessionals In Special Education, West Georgia College, Carrollton, Georgia, 1972.

VIVIEN DAVENPORT AND ASSOCIATES

Trainer/Consultant, Atlanta University, Atlanta, Georgia, National Center For Leadership Development, And Lead Consultant, For Management Training, 1979.

Evaluator - Planning, Management And Evaluation System, Rust College, Holly Springs, Mississippi, 1979.

Evaluation And Accountability Workshop, Holiday Inn - Airport, January 26, 1979.

Consultant, Saint Mary Of The Plains, Dodge City, Kansas, "Evaluation Of The Student Development Component," January 18-19, 1979.

Planning, Management And Evaluation, Work Conference, Holiday Inn - Airport, October 26-27, 1978.

Child Development Workshop, Atlanta University, October 21, 1978.

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

National Education Association, 1959-1970.

Georgia Teachers And Education Association, 1958-1970.

Georgia Association Of Educators, 1971-1972.

Gate City Teachers, 1964-1970.

Georgia Library Association (Region Iii), 1964-1970.

United Teachers Profession, 1973-1975.

The Georgia Association Of Women Administrators And Counselors, 1975-1977.

American Association Of University Women (Campus Contact), 1975.

American Personnel And Guidance Association, 1975-1977.

National Vocational Guidance Association, 1975-1977.

American College Personnel Association, 1975-1977.

National Association Of Women Deans And Counselors, 1975-1977.

Association For Counselor Education And Supervisor, 1975-1977.

National Association Of Student Personnel Administrators, 1975-1977.

Georgia Personnel And Guidance Association, 1975-1977.

Georgia College Personnel Association, 1975-1977.

Southern College Personnel Association, 1975-1977.

MEMBERSHIP IN RELIGIOUS, CIVIC AND OTHER ORGANIZATIONS

Board Of Managers, Young Men's Christian Association, 1978-1979.

Eastern Star, Peace Chapter 146, Atlanta, Georgia, 1978-

Young Women's Christian Association, 1975-

American Business Women's Association (President - Greenbriar Chapter), 1973-1975.

Atlanta Women's Chamber Of Commerce, 1974-

American Business Women's Association (Vice President, Greenbriar Chapter), 1972-1973.

Metropolitan Atlanta Association For The Blind (Board Of Directions), 1965-1976.

Alpha Kappa Alpha Sorority (Gamma Gamma Chapter), 1960-

Young Mother's Board, 1957-1962.

Church Choir, 1955-1962.

Church Membership-Ebenezer Baptist Church

HONORS

Advisory Board (Friends) Southwest Community Hospital, Atlanta, Georgia 1978-

(Board Of Directors) South Carolina Insurance Commission, Columbia, South Carolina, 1976-1977.

Honors Awarded - Scholarship, 1955-1956.

HONORS (continued)

First Runner-Up Mrs. PTA, Booker T. Washington High School, 1966.

First Runner-Up, Mrs. YMCA, 1967.

Defense Advisory Committee On Women In The Service (DACOWITTS), United States Department Of Defense, 1962-1972.

WSB (750) Beaver Aware, WSB Radio Station, 1970.

Certification For Accomplishments, Honorable Roger T. Kelly, Assistant Secretary Of Defense, 1970.

Plaque, Fort McClellan, 1970.

Selected By And Listed In "Outstanding Young Women Of America", 1970.

Selected By And Listed In "Personality Of The South", 1972.

EPDA Fellow (Special Pupil Personnel Services Project), 1972.

Advisory Council On Developing Institutions, Office Of Education, United States Department Of Health, Education And Welfare, 1972-1975.

Selected And Listed In "Dictionary Of International Biography", 1975.

Omicron Delta Kappa Honor Society, 1975-

PUBLISHED WORKS: CO-AUTHORED

"Enrollment Trends Of Traditionally Black Colleges In The South"

"The White Student On The Black Campus"

"Case Studies: Library - Counseling Program In Some Twenty-Five Traditionally Black Schools In Southern States"

"A Financial Survey Of Fiscal Affairs In Traditionally Black Colleges And Future Trends"

UNPUBLISHED WORKS

A pilot project investigating vocation choices and occupational changes among a group of beginning graduate students in guidance at Atlanta University enrolled in the school of education.

Survey of attitudes and practices of a selected group of high school principals toward libraries and librarianship.

A survey of the admission practices of black colleges and universities in the United States.

RCS# 3858
7/01/02
2:59 PM

Atlanta City Council

Regular Session

MULTIPLE

~~02-C-1160~~; 02-C-1162; 02-O-C-1164;
02-C-1166; 02-C-1167; 02-C-1168
CONFIRM

YEAS: 13
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 3
EXCUSED: 0
ABSENT 0

Y Smith	Y Archibong	Y Moore	Y Mitchell
Y Starnes	Y Fauver	Y Martin	Y Norwood
Y Young	NV Shook	Y Maddox	Y Willis
Y Winslow	NV Muller	Y Boazman	NV Woolard

MULTIPLE

02-C-1160
(Do Not Write Above This Line)

A COMMUNICATION
 BY MAYOR SHIRLEY FRANKLIN
 A COMMUNICATION BY THE MAYOR
 APPOINTING VIVIEN DAVENPORT TO
 SERVE AS A MEMBER OF THE CITIZENS
 SERVICE PLANNING REVIEW COMMISSION.
 THIS APPOINTMENT IS FOR A STAGGERED
 TERM OF ONE-TO-THREE (1-3) YEARS,
 SCHEDULED TO BEGIN ON THE DATE OF
 COUNCIL CONFIRMATION.

CONFIRMED BY
JUL 01 2002
COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

Date Referred 6/17/02
 Referred To: F E & C O C
 Date Referred _____
 Referred To: _____
 Date Referred _____
 Referred To: _____

Committee _____
 Date _____
 Chair _____
 Referred To _____

Committee FIN
 Date 7/1/02
 Chair Shirley Franklin
 Action _____
 Fav, Adv, Hold (see rev. side) _____
 Other For work on
 Members RECOMMISSION TO
 Refer To _____
 C. T. Hill

Committee COC
 Date 7/1/02
 Chair _____
 Action _____
 Fav, Adv, Hold (see rev. side) _____
 Other _____
 Members Key Howard
 Refer To _____
 Plain Miller

FINAL COUNCIL ACTION
 2nd
 1st & 2nd
 3rd
 Consent
 V Vote
 RC Vote

CERTIFIED
 JUL 01 2002
 ATLANTA CITY COUNCIL PRESIDENT
Robert M. Woodard

MAYOR'S ACTION