01- C -0740

CITY OF ATLANTA

BILL CAMPBELL
MAYOR

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30335-0300
(404) 330-6100

May 7, 2001

President Robert Pitts &
Members of Atlanta City Council
55 Trinity Avenue, SW
Atlanta, Georgia 30335

Re: Appointment to the Keep Atlanta Beautiful Board

Dear President Pitts and Members of Council:

It is a pleasure for me to appoint **Ms. Tanya C. Mitchell** to serve as a member of the **Keep Atlanta Beautiful Board** in the **District 9** category. This appointment is for a term of two (2) years, scheduled to begin on the date of Council confirmation.

I am certain that Ms. Mitchell will serve the City of Atlanta with distinction.

I respectfully urge confirmation of this appointment.

Sincerely,

Bill Campbell

Enclosures

CONFIRMED BY
MAY 2 1 2001
COUNCIL

H:\AABrown\B&C Appointments\NewAppointees.frmltr.dot
Record No. 116

ATLANTA CITY COUNCIL

FELICIA A. MOORE
COUNCILMEMBER, DISTRICT 9

55 TRINITY AVENUE, S.W.
SECOND FLOOR, EAST
ATLANTA, GEORGIA 30335
DIRECT (404) 330-6044
MAIN (404) 330-6030
FAX (404) 658-6454

February 27, 2001

TO: Antionette Cummings
Keep Atlanta Beautiful

FROM: Felicia A. Moore
Councilmember, District 9

SUBJECT: **BOARD APPOINTMENT**

I would like to recommend Ms. Tanya C. Mitchell to serve as the District 9 board appointment to Keep Atlanta Beautiful. Ms. Mitchell serves in the community in a variety of positions with an emphasis on community clean-up campaigns and neighborhood watch initiatives.

Given her past community service accomplishments *(see attached resume)*, I am certain that she will bring a fresh perspective to the board as she serves her council district as well as the City of Atlanta.

If you have any further questions, please contact my office at (404) 330-6044.

cc: Ms. Tanya Mitchell

Attachment(s): 1

TANYA C. MITCHELL
2051 Louise Place NW
Atlanta, Georgia 30318

Presentation of Qualifications

Msmitch@bellsouth.net
(404) 794-2865

OBJECTIVE

A challenging career position in Management which will enable me to fully utilize my education, public relations background, and strong organizational skills in making a positive corporate contribution and achieve career advancement.

PROFILE

Highly qualified and dedicated Project Manager offering experience and skills in the field of event and meeting planning, development, fundraising, public relations, and leadership.

Good writing, public speaking, communication, training and negotiation skills.....

Developed and implemented programs for a variety of fundraising efforts (both nonprofit and for-profit)...

Interfaced with various organizations (both business, political and faith-based communities)...

Transcended educational, cultural and language differences, tolerant and comfortable with all kinds of people...

Proven interpersonal abilities to interface with all levels of an organization...

Team-oriented leader capable of completing multiple projects in various types of organizations...

SUMMARY OF QUALIFICATIONS

EDUCATION

UNIVERSITY OF GEORGIA, Athens, Georgia
Certification in Training HRD, 5.5 CEU's

AVERETT COLLEGE, Danville, Virginia
Bachelor of Arts, Business Management

DANVILLE COMMUNITY COLLEGE, Danville, Virginia
Associates, Administration of Justice

MAJOR ACCOMPLISHMENTS

Vice-Chair Neighborhood Planning Unit

Co-Chair 6th Annual Walk-A-Thon for The Atlanta Cluster of The Links, Inc.

Organized Atlanta Inner-City Neighborhood Watch Association

Marketed and coordinated statewide luncheon and workshop for over 150 persons...

Designed procedures and supervised statewide phone bank for 1998 gubernatorial election....

Volunteer Coordinator for citywide 1998 Mayoral Election for African Methodist Episcopal Church. Supervised 65 volunteers...

Founder of 10 year-old City Wide Event...Recently secured commitment from Nikki Giovanni for 2001 program

01-C-0740

(Do Not Write Above This Line)

A Communication by Mayor Bill Campbell

Appointing Ms. Tanya C. Mitchell to serve as a member of the Keep Atlanta Beautiful Board in the District 9 category. This appointment is for a term of two (2) years, scheduled to begin on the date of Council confirmation.

CONFIRMED BY

MAY 21 2001

COUNCIL

w/o objection

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1st ADOPT 2nd READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred 5/7/01

Referred To: City Utilities + COC

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee

Date

Chair

Referred to

Committee	Committee
City Utilities	
Date 5-15-01	Date
Chair Claire Muller	Chair
Action: Fav, Adv, Hold (see rev. side)	Action: Fav, Adv, Hold (see rev. side)
Other: No Recommendation	Other:
Members	Members
Refer To COC	Refer To

Committee COC	Committee
Date 5/21/01	Date
Chair Nole "Mable" Thomas	Chair
Action: Fav, Adv, Hold (see rev. side)	Action: Fav, Adv, Hold (see rev. side)
Other:	Other:
Members	Members
Refer To	Refer To

FINAL COUNCIL ACTION

☐2nd ☐1st & 2nd Readings ☐3rd

☐Consent ☐V Vote ☐RC Vote

CERTIFIED

CERTIFIED

MAY 21 2001

ATLANTA CITY COUNCIL PRESIDENT

CERTIFIED

MAY 2 1 2001

DEPUTY MUNICIPAL CLERK

MAYOR'S ACTION